

No.F 13-80 /2005-YS.I  
Government of India  
Ministry of Youth Affairs & Sports

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Shastri Bhavan, New Delhi 110001  
Dated the 28<sup>th</sup> April 2006

### OFFICE ORDER

**Subject: Revised procedure for processing proposals of NGOs under various Youth Schemes.**

Reference is invited to the following schemes under which central assistance is provided to NGOs/ VAs etc.

- (i) Scheme for Development and Empowerment of Adolescents;
- (ii) Scheme for Promotion of Youth Activities and Training;
- (iii) Scheme for Promotion of Adventure; and
- (iv) Scheme for Promotion of National Integration.

2. With a view to further streamline the procedure and to bring in uniformity across the schemes, it has been decided to implement w.e.f 2006-07, the revised procedure as indicated below:

- i. The Ministry will invite applications from NGOs after giving proper advertisement in newspapers. There is no change in the proforma of the application under the respective scheme. The applicant NGOs will be required to submit proposals to the prescribed recommending authorities under the scheme.
- ii. The recommending authority will forward NGO application to the Secretary Youth Affairs in the respective State Governments / UT Administration after verification and counter signing as required under the scheme.
- iii. The State Government / UT Administration will constitute a State / UT Level Screening Committee (SLSC) for screening, scrutiny, pre-appraisal, technical feasibility etc. of these proposals.
- iv. The State Government will examine the proposals on the basis of the technical capability, availability of infrastructure, trained manpower for the proposed activity and past performance/credibility of the NGO including their financial soundness/non-involvement in the anti-social or anti-national activities. The State Government will forward limited number of proposals commensurate with the tentative state-wise allocation. It will also indicate the priority in which the proposals may be considered by the Government of India.

- v. Any proposal received directly in the Ministry from NGO during 2006-07 up to 30<sup>th</sup> June 2006 will be referred back to the State Government for their consideration under intimation to the applicant. Proposals of NGOs received thereafter will be returned to the applicant.
  - vi. Proposals of Nehru Yuva Kendra Sangathan, National Service Scheme, Central Organizations /Central Universities including Association of Indian Universities, Sports Authority of India, Bharat Scouts & Guides will be entertained directly by the Ministry provided the proposal is self-appraised by their respective head offices. In the scheme for Promotion of Adventure, proposals from Himalayan Mountaineering Institute, Jawahar Institute of Mountaineering and Winter Sports, Indian Mountaineering Foundation will also be considered directly by the Ministry;
  - vii. All India NGOs (hereinafter referred as 'Consultative NGO) will also be allowed to submit proposals directly to the Ministry. For this purpose, an expert Group will be constituted by the Ministry who, on the basis of specific performance benchmarks to be laid down in advance, will notify such NGOs for a fixed time period and such NGO will require renewal thereafter for availing the benefit of applying directly.
  - viii. The proposals recommended by the State Governments/received directly from the notified institutions will be valid for relevant financial year only and will not be carried forward to the next financial year. Any proposal recommended by GIAC, if for some reasons can not be sanctioned, will be informed to the GIAC whereafter alternative proposals can be considered.
  - ix. The proposals received in the Ministry will be considered by a Grants-in-Aid Committee (GIAC), constituted for the purpose.
  - x. All proposals pending in the Ministry including those approved by GIAC but sanction not issued before end of financial year 2005-06 due to non-availability of funds, incomplete documents etc. or for any other reasons are deemed to have been closed. Such applicant NGOs will have to apply afresh for consideration.
  - xi. Scheme-wise internal budgeting is to be done in the Ministry for earmarking 75% and 25% of total annual budget for release as 1<sup>st</sup> and 2<sup>nd</sup> installment respectively. Also, State-wise allocation will be made to ensure release of grant to all States/UTs.
  - xii. Proposal for release of 2<sup>nd</sup> installment of sanctioned projects will be forwarded by the prescribed recommending authority in scheme directly to the Ministry under intimation to the State Government / UT Administration along with the visit / inspection report and required documents.
3. A detailed letter to all the States/UTs indicating the procedure to be adopted is being issued separately. Composition of Expert Group and invite applications for all India NGOs will also be notified separately.

4. This issues in consultation with JS (FA) and with the approval of the Minister (YA&S).

*Shan*  
28.4.2016  
(S.K. Ratho)  
Director

1. US (YS-I)/US (YS-II)/US (YS-IV)/Concerned Sections
2. NIC, Shastri Bhavan for posting this letter on website of the Ministry
3. Notice Board

Copy for information to: -

PS to Minister (YA&S); Secretary (YA&S), JS (FA), JS (YA), JS (SP), DG (NYKS),  
DG (SAI), PA (NSS), DS (Finance)