

No. F. 2-4/2009-YH/POLICY  
Government of India  
Ministry of Youth Affairs and Sports  
(Department of Youth Affairs)

Shastri Bhawan, New Delhi,  
Dated the 21 April, 2010.

**OFFICE MEMORANDUM**

**Subject:** Youth Hostel Scheme - decisions of the Standing Finance Committee (SFC) involving financial implications and amendments to the Youth Hostel Manual.

The undersigned is directed to convey the decisions of the Standing Finance Committee (SFC) meeting which was held on 12.02.2010 under the Chairmanship of Secretary (Youth Affairs). SFC has revised the funding pattern of the Youth Hostel Scheme and also enhanced the cost norms with effect from the current financial year i.e. 2010-11.

2. During the SFC meeting, following decisions have been taken:

**I. Constitution of the Youth Hostel Management Committee**

The District Commissioner/District Magistrate of the concerned District shall be designated as Chairman of the Youth Hostel Management Committee. He will be the overall in-charge of the administrative and operational affairs of the hostel and the staff would function under his supervision. The hostel and its infrastructure will also be used as Youth Development Centre for implementing the projects, if any, under the National Programme for Youth and Adolescents Development (NPYAD) Scheme. Keeping the objectives of the Youth Hostel Management Committee (YHMC), its duties and functions towards day to day running of the Youth Hostel, the composition of the Committee will be as follows:

- (i) District Commissioner/District Magistrate of the concerned District - Chairman
- (ii) Representative of PWD at the level of Executive Engineer/Assistant Engineer - Member
- (iii) Representative of Department of Youth Affairs of the State Government - Member
- (iv) District Youth Coordinator, Nehru Yuva Kendra of the concerned District - Member
- (v) Manager of the Youth Hostel as Member Secretary.

The Committee may also coopt a college Principal of a NSS Unit and a District Sports/Youth Officer as a representative.

**II. Age limit and criteria for the recruitment of Manager (earlier Warden)**

The lower and upper age limits for consideration for appointment of a candidate as Warden/Manager of Youth Hostel will be of 35 and 55 years respectively, as on 1<sup>st</sup> April of the year of the selection process. Persons retired from Defence Services (the

Army/Navy/Airforce) in the rank of Major/Lt.Col./Col.or equivalent may apply. Ex-service men from the catchment area (regional area) will be given preference. The appointments will be on contract basis initially for a period of 3 years, extendable on yearly basis based upon suitability and performance levels till the age of 62 years and beyond which no further extension will be allowed.

### **III. Remuneration of Manager**

The Managers of the Youth Hostel will be paid a composite honorarium of Rs.12,000/- per month inclusive of all allowances viz. TA, Medical, etc. No accommodation furnished or otherwise will be provided to them in the Hostel premises. They will, however, be considered for grant of some incentive in cash from the revenues generated based upon the performance. The requisite guidelines/ parameters for this purpose will be communicated separately.

### **IV. Age limit, criteria and remuneration for the post of Receptionist-cum-Caretaker**

The minimum age limit for consideration for appointment of a Receptionist-cum-Caretaker would be of 25 years as on 1<sup>st</sup> April of the year of the selection process. Candidates for this post should be Graduate, with good personality and good communication skill in English, Hindi and the Regional language. Persons from the catchment area having knowledge in word processing and book keeping in Computer will be given preference. The appointment would be on contract basis for 3 years as may be decided by the Government of India. A lump sum remuneration of Rs.6,000/- per month would be paid. No accommodation furnished or otherwise will be provided to them in the Hostel premises. They would also be considered for grant of incentive in cash from the revenues generated based upon the performance. The requisite guidelines/parameters for the purpose would be communicated separately.

### **V. Cost norms for furnishing of the new Youth Hostel**

The existing cost norms for furnishing of the new hostels have been revised from Rs.1.60 lakh to Rs.5.00 lakh for all the 18 new Hostels as one time measure. Further requirement, if any, shall be met from of the revenues generated. 18 new Hostels include 12 Youth Hostels which are not commissioned but completed during the previous years, Youth Hostel Tarn Taran, Punjab and five under construction Youth Hostels at Jalandhar (Punjab), Kadapa (Andhra Pradesh), Roing (Arunachal Pradesh), Churachandpur and Thoubal in Manipur will be given the funds for the purpose.

### **VI. Provision for Working Capital to the Youth Hostel**

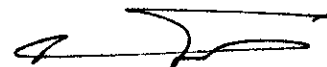
Rs.2.00 lakh will be provided in the form of working capital to the Youth Hostel in phased manner towards general maintenance and operational expenses. This is, however, subject to the condition, that the same shall not be utilized for the purpose of creating a corpus and the amount be augmented by the revenues generated along with the contribution from Government of India up to maximum of Rs.50,000/- per year up to four years.

### **VII. Cost norms for the renovation and redesigning of the Youth Hostel**

The renovation and redesigning work in 25 Youth Hostels falling enroute the Queen's Baton Relay for Commonwealth Games, 2010 by the Government agencies viz. Central

Public Works Department (CPWD), Public Works Department (PWD), National Building Constructions Corporation Limited (NBCC) shall be taken up subject to a ceiling of Rs.20.00 lakh per Hostel during the XIth Plan Period. The existing plinth area shall be put into optimum utilization keeping in view the present day requirements of youth travel and their programme activities.

Yours faithfully,



(A.K. Saran)

Under Secretary to the Government of India

Tele/Fax: 2338 7034.

1. Manager/Manager Incharge of all the Youth Hostels.
2. District Magistrate/District Commissioner of the concerned District.
3. Director, Youth Services and Sports Department of the concerned State.
4. CCA, Ministry of Youth Affairs & Sports
5. Deputy Secretary (Finance), Ministry of Youth Affairs & Sports, Shastri Bhawan, New Delhi.
6. PS to Hon'ble Minister for Youth Affairs & Sports.
7. PS to Hon'ble Minister of State, Ministry of Youth Affairs & Sports.
8. PPS to Secretary (Youth Affairs).
9. PS to Joint Secretary (Youth Affairs).
10. Director (Youth Hostel).
11. Under Secretary (Youth Hostel).
12. ✓ NIC Unit of this Ministry for up-loading in this Ministry's website.
13. Section Folder.