

MOST IMMEDIATE

No.F.28-54/2010-NPYAD

Government of India
MINISTRY OF YOUTH AFFAIRS & SPORTS

New Delhi, the 29th May, 2010

ORDER

In accordance with the provisions contained in section 2(h) of the Right to Information Act 2005 (Act 22 of 2005), the Government (Ministry of Youth Affairs and Sports, Department of Youth Affairs) after taking into consideration all relevant facts and circumstances, has now decided that all such Non-Governmental Organizations receiving financial assistance to the tune of Rs. 10,00,000 (Rupees ten lakhs) or more under the National Program for Youth and Adolescent Development (NPYAD) will be "public authorities" under the said Act.

2 All such organizations covered by the said provision are requested to immediately designate Central Public Information Officers and Appellate Authorities as per Section 5 of the Right to Information Act, 2005 and intimate relevant details to the Ministry.

3. All such organizations are further requested to fulfill their obligations of being a Public Authority, as per Section 4 of the Right to Information Act, 2005, like maintaining all their records duly catalogued and indexed, in a manner so as to facilitate the right to information under this Act and *suomoto* disclosure/publishing of information pertaining to the organization, including the following:

- i) Particulars of their organisation, functions and duties;
- ii) Powers and duties of their officers and employees;
- iii) Rules, regulations, instructions, manuals and records, held by them or under their control or used by their employees for discharging their functions;
- iv) Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of their policy or implementation thereof;
- v) All relevant facts while formulating important policies or announcing the decisions which affect public;

- vi) Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as their part or for the purpose of advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
- vii) Directory of their officers and employees;
- viii) Monthly remuneration received by each of their officers and employees, including the system of compensation as provided in their regulations;
- ix) Budget allocation within the organizations, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
- x) Particulars of recipients of concessions, permits or authorisations granted by them;
- xi) Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use etc;
- xii) Such other information as may be prescribed,

And thereafter, update this information every year.

- 4 The details as outlined above shall be sent to this Ministry latest by 30th June,, 2010 and also be made available on their websites.
- 5 Compliance of the above instructions is mandatory for any NGO to be eligible to receive government grants under NPYAD Scheme.



(Thanglemlian)

Deputy Secretary to the Government of India

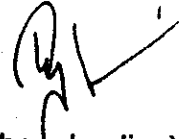
To:

- 1. Chief Information Commissioner, CIC
- 2. All officers in the Ministry of Youth Affairs and Sports
- 3. All subordinate/autonomous organizations under the Ministry of Youth Affairs and Sports

4. Technical Director (NIC) for uploading this information on the website.
5. Secretary (Youth Affairs/Sports) of all State Governments/Union Territory Administrations.

Copy for information to:

1. PS to MYAS
2. PS to MOS (MYAS)
3. PS to Secretary (YA)



(Thanglemlian)
Deputy Secretary to the Government of India